FOOTHILLS BEHAVIORAL HEALTH PARTNERS, LLC
Program Improvement Advisory Committee (PIAC)
December 3, 2014
2:45 p.m. – 3:30 p.m.

Attendance: **PIAC Members:** Barb Smith (Chair), Art Schut, Glenn Most, Judy James Anderson, Lara Dicus, Peter Urdales, Scott Olds, Skip Barber
FBHP Staff: Hazel Bond, John Tadich
Equity Owners: Harriet Hall; Myron Unruh

Agenda Item	Key Discussion Points	Conclusion/Action	Responsible Party	Follow-Up
Introductions; Additions to Agenda; Announcements	No additions to agenda or announcements		Barb	
Update: BHO DHHS Training PowerPoint	Barb reviewed evaluation results and material for the training that was provided for all 5 county DHHS office. Results of training evaluation were generally positive. Recommended changes, i.e. reducing amount/detail of content were implemented	Two committee members, Judy James-Anderson and Lara Dicus, indicated interest in receiving similar BHO training or BHO follow-up. Will contact to schedule.	Barb/Hazel	March 2015 Quarterly meeting
Discussion: BHO DHHS staff survey	Barb reminded the committee that the development and implementation of a DHHS staff survey was the second task in their FY '15 plan. Barb presented the draft survey, which included 10 items; indicated that John Mowrey, committee representative to assist with the survey, provided feedback. Administration will be through "survey monkey." Barb requested additional input into survey as time allows for PIAC members. Art indicated only issue was that just one provider can be evaluated. Barb said that the survey would be implemented in January so if there were any last minutes changes from PIAC to let her know.	Barb to revise survey to include more than one provider. Will implement in January and provide results to committee at the next quarterly meeting	Barb Barb	March 2015 Quarterly meeting Dec, 2014 Quarterly meeting
Planning: FY '16 PIAC plan	Barb noted for the committee that one agenda for the next meeting needs to be the development of the FY '16 PIAC work plan. Lara indicated some interest in EBPs that have been implemented.	Discussion of EBPs. Will ask Kiara K. to join. Discussion of PIPS Review of FBHP performance against all BHO results	Barb	March 2015
Next Meeting	March 4, 2015	Add "Approval of minutes" to Dec agenda	Barb	